

Kandlakoya (V), Medchal Road, Hyderabad -501401.

CMRCET/PRIN/WPC/AY2014-15/01

Date: 2nd June 2014

Office Order

Sub:

Formation of Women Protection Cell

Ref:

- (i) The Supreme Court of India Judgment in WP (Criminal) Nos-666-70 of 1992.
- (ii) The National Commission for Women was set up as a statutory body in January 1992 under the National Commission for Women Act, 1990 (Act No. 20 of 1990) of Govt. of India.
- (iii) The above cell is constituted under Hon. Supreme Court's, MHRD's, UGC"s, Human Right's Commission's directions.

Complying with the directives of the Hon'ble Supreme Court of India and MHRD's, UGC and Human Right's Commission's the "Women Protection cell" has been incorporated in CMR College of Engineering & Technology

The Women Protection Cell has been reconstituted for the academic year 2014 – 2015 with the following members

S.No	Name of the member	Designation	Position
1.	Dr. M. Ramalinga Reddy	Principal	Chairman My
2.	Ms. S. Fatima Mary	Associate Professor	Convener
3.	Ms. Prema Latha	Associate Professor	Member of the
4.	Ms. Sruthi	Associate Professor	Member Sea
5.	Ms. K.L.S. Sowjanya	Associate Professor	Member Schilon
6.	Ms. Rohini Reddy	Associate Professor	Mambau
7.	Ms. Divya Charitha	Associate Professor	Member Chica

Principal

Copy Submitted to:

The Secretary garu (for kind information please)

- 1. IQAC
- 2. Deans
- 3. All HODs
- 4. Admn. Officer
- 5. Exam Branch
- 6. Accounts Officer
- 7. Librarian
- 8. Training & Placement
- 9. Faculty concerned



Kandlakoya (V), Medchal Road, Hyderabad -501401.

CMRCET/PRIN/WPC/CIR/AY2014-15/01

Dated: 16.06.2014

Circular

This is to inform all the Committee members of the Women's Protection Cell, that there will be a meeting of the committee, at 2 p.m. on the 23rd of June 2014. The venue of the meeting is the Principal's Conference Hall.

The Agenda for the meeting is as follows -

- 1. Revamping of the Standard Operating Procedure of the WPC
- 2. Review of the previous year's WPC activities
- 3. Planning activities for the forthcoming year

It is mandatory for all the committee members to attend.

S. Fatima Mary

(Convener)

Principal

Copy Submitted to: The Secretary garu (for kind information please)

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- 2. Deans
- 3. All HODs
- 4. Admn. Officer
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Kandlakoya (V), Medchal Road, Hyderabad -501401.

Women Protection Cell

MINUTES OF THE FIRST MEETING for the academic year 2014-15

The first meeting for the academic year 2014-15 of the Women's Protection Cell was called for by the Convener Prof. S. Fatima Mary on the 23rd of June 2014. The meeting was held in the Principal's Conference hall at 2 pm.

Agenda

- 1. Revamping of the Standard Operating Procedure of the WPC
- 2. Review of the previous year's WPC activities
- 3. Planning activities for the forthcoming year

Attendees

The meeting was presided over by the Chairman Dr. M. Ramalinga Reddy and attended by the Convener, and the members.

After discussions the committee prepared a final draft of the SOP for the Women Protection Cell.

Standard Operating Procedure

OBJECTIVES:

Following are the objectives of the Women Protection Cell:

- Prevent gender discrimination and sexual harassment, by promoting gender amity amongst all CMRCET employees and students.
- Make recommendations to the organization for changes/elaborations in the Rules, Standing orders and Bye-Laws etc, to make them gender just and to lay down procedures for the prohibition, resolution, settlement and prosecution of acts of women harassment and discrimination.
- 3. Deal with cases of sexual harassment, in a time bound manner, aiming at ensuring support services to the victimized and termination of the harassment;
- 4. Recommend appropriate punitive action against the guilty party to the principal/chairman.

DEFINITIONS

Gender discrimination

Sexual differences are biological differences and gender differences are socially or culturally constructed. Sexual and gender stereotypes are supported by sexist attitudes. Sexism is a

prejudice or discrimination on the grounds of sex, especially against women. Sexism is an attitude or mindset, which justifies male control over women, headship for the man and subordination for women, and such attitude often justifies discrimination and violence against women. It restricts perception of dignity and worth of women, denies their contribution to society, and makes their rights and opportunities conditional, resulting in their vulnerability.

In the work place, denial of employments to women due to women's reproductive role, or rigidity in attitude, which hinders the reproductive role of women (for example non-flexible work hours and timings, non-availability of day care services, lack of maternity leave etc.), adds to gender discrimination.

Sexual harassment

According to the Supreme Court Judgment, sexual harassment includes such unwelcome sexually determined behavior (whether directly or by implications), such as the following:

☐ Physical contact and advances
☐ A demand or request for sexual favors
□ showing pornography
☐ Any other unwelcome, physical, verbal or non-verbal conduct of sexual nature.

The Judgment further states that "Where any of these acts is committed in circumstances where under the victim of such conduct has a reasonable apprehension, that in relation to the victim's employment or work whether she is drawing salary, or honorarium or voluntary whether any Government, public or private enterprise, such conduct can be humiliating and may constitute a health and safety problem. It is discriminatory, for instance, when the woman has reasonable grounds to believe that her objection would disadvantage her in connection with her employment or work including recruiting or promotion or when it creates a hostile work environment that adverse consequences might be visited if the victim does not consent to the conduct in question or raises any objection thereto".

According to the Code of Conduct at Work Place prepared by the National Commission for Women in 1998, sexual harassment includes such unwelcome sexually determined behaviour by any person either individually or in association with other persons or by any person in authority, whether directly or by implications, such as the following:

☐ Eve Teasing
□ Unsavory remarks
☐ Jokes causing or likely to cause awkwardness or embarrassment
☐ Gender based insults or sexist remarks

☐ unwelcome sexual overtone in any manner such as over telephone (obnoxious telephone calls) and the like
☐ Touching or brushing against any part of the body and the like
☐ Displaying pornographic or other offensive or derogatory pictures, cartoons, pamphlets or sayings
☐ Forcible physical touch or molestation and
☐ Physical confinement against one's will and any other act likely to violate one's privacy
Gender amity Gender amity includes gender sensitivity and gender justice
Gender sensitivity is awareness and insight into the state of the other sex, with reference to historical roots of sexist stereotyping, discrimination and violence. It leads to empathy, which is the expression of placing of credence on what women feel and experience. Gender sensitivity helps to develop non-judgmental attitude to women. It leads to acceptance or appreciation of the individuality and dignity of women.
Gender justice is ensuring sexual equity and equality, non-hierarchy and non-discrimination, and protective safeguards. Employee means any person employed by the Institute, inclusive of students, visiting fellows, project staff and persons appointed in temporary, part-time, honorary, visiting, ad-hoc, or casual capacity.
Victim -Complainant
Accused- Alleged Perpetrator
<u>FUNCTIONS</u>
The main functions of the WPC are
☐ Promotion of Gender amity
□ Programmes concerning women's welfare
☐ Documentation and Dissemination
☐ Deal with Cases of Gender Discrimination/Sexual Harassment
Promotion of Gender Amity

COMPLAINT REDRESSAL PROCEDURE

Procedure for the Complaint
\Box A complaint of gender discrimination/sexual harassment may be lodged with any member of WPC in writing by the complainant.
☐ Under special circumstances an individual, who may be a friend/colleague/teacher/parent of the complainant, may make a written complaint on behalf of the complainant.
☐ A written complaint to the WPC may be addressed to the Chairman of the WPC. If a written complaint is made to the any of the WPC members, the complaint shall be forwarded to the Chairman of the WPC. Immediate Action
☐ The member of the WPC, to whom the complaint has been made, should immediately provide initial support and consultation to the victim.
□ On receipt of the written complaint, the WPC shall initially try to resolve the dispute through informal discussions. However, if the dispute cannot be resolved through such means, an Inquiry Committee shall be set up by the WPC and based on the report an appropriate action will be initiated.
☐ The victim may be referred to a lawyer, doctor and/or a counselor, if necessary.
Procedure for the Enquiry
☐ The Inquiry Committee shall investigate into the issue, by laying down its own procedure, to find out if the accused is prima facie guilty and the nature and extent of the guilt. It shall interview the complainant, the accused and others related to the case, and investigate relevant documents or evidence that may be referred to. Determining what constitutes sexual harassment / misbehavior will depend upon the specific facts and circumstances of each case. The Inquiry Committee may consult a lawyer, doctor and/or a counselor, as the need may be.
☐ The Inquiry Committee shall submit its report to the WPC Chairman within stipulated time of its appointment. In case the inquiry has to be extended beyond this period, the Inquiry Committee may give reasons for the delay in writing to the Chairman of the WPC.
Procedure for Redressal
☐ If there is a prima facie case against the accused, the WPC may recommend immediate suspension till the person is proved innocent or the issue is settled.
☐ Efforts must be made to resolve the dispute through counseling and mediation.

1	\Box In case the accused is found guilty, the WPC may recommend appropriate punitive action to be undertaken by the chairman.
	whenever appropriate, the WPC will refer the victim (complainant) to a lawyer to lodge a complaint with the concerned police station. The complainant shall then keep the WPC informed about progress with the complaint.
	\Box The victims of sexual harassment should have the option to seek transfer of the perpetrator or her own transfer.
	☐ The WPC may submit its report to the Chairman within stipulated time after the date of receipt of the complaint.
	☐ The Chairman may discuss his/her plan of punitive action against the guilty party with the WPC and then implement it within fifteen working days.
	☐ A copy of the Chairman's order (or an action taken report) of the punitive action to the perpetrator may be given to the complainant/victim.
	☐ The complainant shall have the right to appeal to the Chairperson of the Governing Board if she/he is not satisfied by the action taken by the Chairman.
	□ Nothing in these guidelines shall preclude anybody from simultaneously lodging a complaint with the police in respect of any act amounting to an offence under the law.
	PUNITIVE ACTION
	An employee guilty of harassment /Crime shall be liable to give a written apology to the victim and any of the following punitive actions:
	☐ Suitable censure/warning.
	□ Withholding of increments.
	□ Removal from service
	A student guilty of sexual harassment shall be liable to give a written apology to the victim and any of the following punitive actions:
	☐ Suitable censure/warning.
	☐ Withholding/withdrawing scholarship/fellowship and other benefits.
	☐ Suspension/expulsion from the hostel.
	☐ Rustication from the Institute for a period up to a certain period or
	☐ Expulsion from the Institute.

Meetings

The WPC shall meet at least twice a year. The meetings may be chaired by the Chairman and the convener will be responsible to call the meeting and take the minutes.

This is for strict compliance of all concerned and to be followed religiously in letter and spirit.

Activities Planned

The tentative events and the dates that were planned for the year are as follows-

S. No.	Name of the event	Tentative Dates	
1.	A Safety, Security and Threat Awareness Training Program for Girls	22.11.2014	
2.	Role of women in Nation building	27.01.2015	

The meeting came to a close after all the attendees resolved to work for the welfare of the students.

Faculty who attended the first meeting of the Women's Protection Cell on 22^{nd} of June 2014 for the Annual Year 2014 - 2015

S.No	Name of the member	Designation	Signature
1.	Dr. M. Ramalinga Reddy	Principal	may
2.	Ms. S. Fatima Mary	Associate Professor	101
3.	Ms. Prema Latha	Associate Professor	Plan
4.	Ms. Sruthi	Associate Professor	88000
5.	Ms. K.L.S. Sowjanya	Associate Professor	K. L. lun
6.	Ms. Rohini Reddy	Associate Professor	Rohini
7.	Ms. Divya Charitha	Associate Professor	Sow larg

Convener

Women's Protection Cell

Principal



Kandlakoya (V), Medchal Road, Hyderabad -501401.

Dt: 15.07.2014

To

The IQAC coordinator

CMR College of Engineering & Technology

Kandlakoya

Medchal.

Sir,

Sub: Request for approval to organize and conduct events for the Academic Year 2014-15. Regarding.

The Women's Protection Cell in collaboration with Student Counseling Centre and Women's Empowerment cell of CMR College of Engineering & Technology would like to have approval to organize and conduct events for the students and the faculty for the academic year 2014-2015.

The tentative events and the dates are as follows-

S. No.	Name of the event	Tentative Dates
1.	A Safety, Security and Threat Awareness Training Program for Girls	22.11.2014
2.	Role of women in Nation building	27.01.2015

Yours Sincerely

Ms. S. Fatima Mary

Convener

Women's Protection Cell

Kandlakoya (V), Medchal Road, Hyderabad -501401.

Strategic Perspective Plan for the Academic Year 2014-15

	Date of the Event	Dept./Committee	Name of the Event	Details
1	22.11.2014	Women's Protection Cell	A Safety, Security and Threat Awareness Training Program for Girls	The aim of the event is to make the girl students equip with skills to protect themselves in any eventuality.
2	27.01.2015	Women's Protection Cell	Role of women in Nation building	The aim of the event is to make girls and women aware of their strengths to fight for their basic rights.

Women's Protection Cell- Strategy Document

- Women's Protection Cell meeting is conducted at the beginning and ending of each academic year.
- 2. A brief synopsis is given by the **Women's Protection Cell** on the importance of the committee.
- Students and faculty are encouraged to attend and actively participate in the Women's Protection Cell activities.
- 4. Women's Protection Cell has given instructions and suggestions to the students and faculty about implementation of the events.
- 5. A follow-up of the event is made in the consequent meetings of the Women's Protection Cell.

Drour,

IQAC Coordinator

Coordinator
Internal Quality Assurance Cell
CMR College of Engineering & Technology
Kandlakoya (V), Medchal Road,
Hyderabad - 501 401.

Principal

PRINCIPAL
CMR COLLEGE OF ENGG. & TECH.
Kandlakoya (V), Medchal Road,
Hyderabad-501401.



Kandlakoya (V), Medchal Road, Hyderabad -501401.

Dt: 17.11.2014

To

The Principal

CMR College of Engineering & Technology

Kandlakoya

Medchal.

Sir,

Through: IQAC coordinator

Request for permission to conduct a program on Safety, Security and Threat Awareness Training - Regarding.

The Women Protection Cell in collaboration with Student Counseling Centre of CMR College of Engineering & Technology would like permission to organize a session on Safety, Security and Threat Awareness Training Program for the first year girl students on 22nd November 2014. The venue is CMRCET Auditorium.

The aim of the event is to make the girl students equip with skills to protect themselves in any eventuality. Decommended,

Yours Sincerely

Ms. S. Fatima Mary

Convener

Women's Protection Cell

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Kandlakoya (V), Medchal Road, Hyderabad -501401.

CMRCET/PRIN/WPC/CIR/AY2014-15/02

Date: 19.11.2014

Circular

This is to inform all the First year girl students that there will be a session on **Safety, Security and Threat Awareness Training Program** by Lt Col (retd) Vijay Bhasker Reddy, CEO, Vanguardz Pro Skills and K.V.S Reddy, Principal Consultant of Vanguardz Pro Skills, on 22nd November 2014. The venue for the program will be CMRCET auditorium. The timings are from 1pm to 4 pm.

The aim of the event is to make the girl students equip with skills to protect themselves in any eventuality.

Prof. S. Fatima Mary

Convener

Women's Protection Cell

Principal

Copy Submitted to: The Secretary garu (for kind information please)

- 1. IQAC
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- 4. Admn. Officer
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- 8. Training & Placement
- 9. Faculty concerned
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REPORT ON:

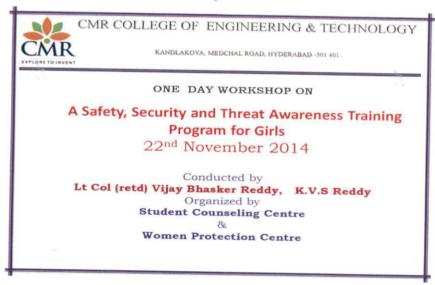
1. A Safety, Security and Threat Awareness Training Program for Girls

Date: 22.11.2014

As part of a wakeup call to all girl students of CMR College of Engineering &Technology "A Safety, Security and Threat Awareness Training Program" was organized by the Student Counseling Centre in collaboration with Women Protection Cell and conducted on 22nd November 2014, by LtCol (retd) Vijay Bhasker Reddy, CEO, Vanguardz Pro Skills and K.V.S Reddy, Principal Consultant of Vanguardz Pro Skills, to teach and to enlighten the Girl students to their empowerment.

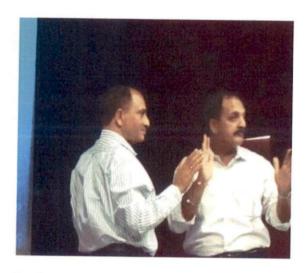
The program focused on creating awareness on different situations of day to day life, which a girl might or may undergo in her walk of life, through exercises and demonstrations. The students gave apt responses to the speakers' queries. They learnt a great deal vicariously through the circumstances simulated with the help of virtual videos. The message delivered by the speakers successfully elicited an overwhelming response from the girl students with tumultuous applause.

The **aim** of the event is to make the girl students equip with skills to protect themselves in any eventuality.











Lt Col(retd) Vijay Bhasker Reddy, CEO, Vanguardz Pro Skills and K.V.S Reddy, Principal Consultant of Vanguardz Pro Skills, demonstrating defensive tactics



Kandlakoya (V), Medchal Road, Hyderabad -501401.

Dt: 22.01.2015

To

The Principal

CMR College of Engineering & Technology

Kandlakoya

Medchal.

Through: IQAC coordinator

Sir,

Sub: Request for permission to conduct a Seminar on Role of women in Nation Building. Regarding.

The Women's Protection Cell in collaboration with Student Counseling Centre and Women Empowerment Committee of CMR College of Engineering & Technology would like permission to organize a session on Role of Women in Nation Building for the first year girl students on 27th November 2015.

The aim of the event is to make girls and women aware of their strengths to fight for their basic rights.

Decommongey

Yours Sincerely

Ms. S. Fatima Mary

Convener

Women's Protection Cell

Marinay Chip



Kandlakoya (V), Medchal Road, Hyderabad -501401.

CMRCET/PRINWPC/ AY2014-15/ CIR/03

Date: 24.01.2015

Circular

This is to inform all the First year girl students that a Seminar on Role of women in Nation building will be conducted on 27th January 2015. The venue is CMRCET Auditorium. The timings are from 1pm to 4 pm.

Principal

Copy Submitted to: The Secretary garu (for kind information please)

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- 9. Faculty concerned
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Report on:

2. Role of Women in Nation Building

Date: 27.01.2015

Nation building, as we can understand from the postcolonial experiences of Asian and African countries, is a difficult process as it has to deal with repercussions of coming into existence of nation. Women have played a huge role in this process in the form of providing leadership. During Indian Freedom Struggle women leaders like Aruna Asaf Ali, Lakshmi Sehgal, Suchetra Kriplani, Usha Mehta and numerous others played an active part in their fight against the British rule. During the time of freedom women leaders actively pursued the cause of women even as they are fighting the foreign rule. The struggle for equal representation of women in legislatures and other public institutions continued in the post independence era. They succeeded partially in achieving representation for women in local legislative institutions like Panchayat Raj. But India and many other developing nations have long way to go in giving equal representation and opportunities for women in public life. They are still under represented in law making institutions like parliament. Their participation in economically productive work is abysmally low. As a consequence their voices are not heard and women forgo their right to participate in nation building. In order to discuss the issues concern women and their role nation building CMR CET organized a one day seminar on "Role of Women in Nation Building." Prof. S. Fatima Mary from the English Department conducted the one day Seminar. And this Program was organized Student Counseling Centre in collaboration with Women Empowerment Committee with an aim to make girls and women aware of their strengths to fight for their basic rights.



Prof. S. Fatima Mary talking about the Role of Women in Nation Building

CMR EXPLORE TO INVENT

CMR COLLEGE OF ENGINEERING & TECHNOLOGY

KANDLAKOYA, MEDCHAL ROAD, HYDERABAD -501 401.

CMRCET/PRIN/WPC/ AY2014-15/ CIR /04

Dated: 09.04.2015

Circular

This is to inform all the Committee members of the Women's Protection Cell, that there will be a meeting of the committee, at 2 p.m. on the 11th of April 2015.

The Agenda for the meeting is as follows -

- 1. Review of the previous year's WPC activities
- 2. Planning activities for the forthcoming year.

It is mandatory for all the committee members to attend.

S. Fatima Mary (Convener)

Women's Protection Cell

Principal

Copy Submitted to: The Secretary garu (for kind information please)

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KANDLAKOYA, MEDCHAL ROAD, HYDERABAD -501 401

Women's Protection Cell

MINUTES OF THE Second MEETING for the academic year 2014-15

The second meeting for the academic year 2014-15 of the **Women's Protection Cell** was called for by the Convener Prof. S. Fatima Mary on the 11th of April 2015. The meeting was held in the Conference hall at 2 pm.

Agenda

Review of the previous years's WPC activities

Attendees

The meeting was presided over by the Chairman Dr. M. Ramalinga Reddy and attended by the Convener, and the members.

The members apprised the Chairman of the year's activities which were as follows -

S. No.	Name of the event	Date	
1.	A Safety, Security and Threat Awareness Training Program for Girls	22.11.2014	
2.	Role of women in Nation building	27.01.2015	

The meeting came to a close after all the attendees resolved to continue to take an active part in the activities.

Faculty who attended the second meeting of the Women's Protection Cell on 10^{th} of April 2015 for the Annual Year 2014-2015

S.No	Name of the member	Designation	Signature
1.	Dr. M. Ramalinga Reddy	Principal	mnet
2.	Ms. S. Fatima Mary	Associate Professor	
3.	Ms. Prema Latha	Associate Professor	tali

Ms. Sruthi	Associate Professor	0. 1
Ms. K.L.S. Sowjanya	Associate Professor	Sure
Ms. Rohini Reddy		Kilish.
Ms. Divya Charitha		bohins
	Ms. Rohini Reddy	Ms. K.L.S. Sowjanya Associate Professor Ms. Rohini Reddy Associate Professor

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Convener Women's Protection Cell

Principal



CMR COLLEGE OF ENGINEERING & TECHNOLOGY KANDLAKOYA, MEDCHAL ROAD, HYDERABAD -501 401

To

10.04.2015

The IQAC coordinator CMR College of Engineering & Technology Kandlakoya Medchal.

Sir,

Sub: Annual Report of the Women's Protection Cell for the year 2014-15. Regarding.

The Women's Protection Cell in the year 2014-15 has conducted the following programs according to the original schedule decided in the first WPC meeting held on 22nd of June 2014-

S. No.	Name of the event	Date
1.	A Safety, Security and Threat Awareness Training Program for Girls	22.11.2014
2.	Role of women in Nation building	27.01.2015

The outcome of all these programs are that the students, especially the girl students benefitted from the events and learnt to be more secure in feeling and gained confidence.

The WPC members resolved to continue to work towards the welfare of the students in the coming years too.

S. Fatima Mary

Convener

Women's Protection Cell

Encl: Reports of the events

REPORT ON:

1. A Safety, Security and Threat Awareness Training Program for Girls

Date: 22.11.2014

As part of a wakeup call to all girl students of CMR College of Engineering &Technology "A Safety, Security and Threat Awareness Training Program" was organized by the Student Counseling Centre in collaboration with Women Protection Cell and conducted on 22nd November 2014, by LtCol (retd) Vijay Bhasker Reddy, CEO, Vanguardz Pro Skills and K.V.S Reddy, Principal Consultant of Vanguardz Pro Skills, to teach and to enlighten the Girl students to their empowerment.

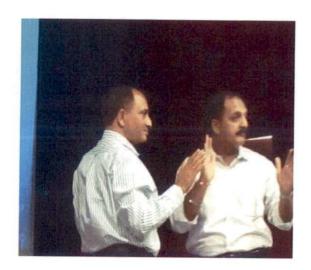
The program focused on creating awareness on different situations of day to day life, which a girl might or may undergo in her walk of life, through exercises and demonstrations. The students gave apt responses to the speakers' queries. They learnt a great deal vicariously through the circumstances simulated with the help of virtual videos. The message delivered by the speakers successfully elicited an overwhelming response from the girl students with tumultuous applause.

The **aim** of the event is to make the girl students equip with skills to protect themselves in any eventuality.











Lt Col(retd) Vijay Bhasker Reddy, CEO, Vanguardz Pro Skills and K.V.S Reddy, Principal Consultant of Vanguardz Pro Skills, demonstrating defensive tactics

Report on:

2. Role of Women in Nation Building

Date: 27.01.2015

Nation building, as we can understand from the postcolonial experiences of Asian and African countries, is a difficult process as it has to deal with repercussions of coming into existence of nation. Women have played a huge role in this process in the form of providing leadership. During Indian Freedom Struggle women leaders like Aruna Asaf Ali, Lakshmi Sehgal, Suchetra Kriplani, Usha Mehta and numerous others played an active part in their fight against the British rule. During the time of freedom women leaders actively pursued the cause of women even as they are fighting the foreign rule. The struggle for equal representation of women in legislatures and other public institutions continued in the post independence era. They succeeded partially in achieving representation for women in local legislative institutions like Panchayat Raj. But India and many other developing nations have long way to go in giving equal representation and opportunities for women in public life. They are still under represented in law making institutions like parliament. Their participation in economically productive work is abysmally low. As a consequence their voices are not heard and women forgo their right to participate in nation building. In order to discuss the issues concern women and their role nation building CMR CET organized a one day seminar on "Role of Women in Nation Building." Prof. S. Fatima Mary from the English Department conducted the one day Seminar. And this Program was organized by the Student Counseling Centre in collaboration with Women Empowerment Committee with an aim to make girls and women aware of their strengths to fight for their basic rights.



Prof. S. Fatima Mary talking about the Role of Women in Nation Building