



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

An Autonomous Institution with NAAC Accreditation (A Grade)
*Approved by AICTE *Permanently affiliated to JNTUH *NBA Accreditation
Kandlakoya (V), Medchal Road, Hyderabad -501401.


CMRCET/PRIN/WTC/AY2018-19/CIR-01

Date: 16/07/2018

CIRCULAR

All the members of “**WEB TECHNOLOGY CLUB**” of the college are requested to attend the meeting scheduled on 20.07.2018 at 1.00PM in the DBMS LAB-318,Block-II. The following points are on the agenda:

- 1.To Discuss about the SOP, Objectives, Role and responsibilities
- 2.To Discuss about the events to be conducted under the club



Principal

Copy Submitted to: (1) The Secretary Garu – For your kind information Pl.

Copy to:

1. IQAC coordinator
2. Deans
3. Examination Branch
4. All HODS
5. Administrative Officer
6. Accounts Officer
7. Librarian
8. Training & Placement
9. Concerned Faculty
10. Students Notice Board

X



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

An Autonomous Institution with NAAC Accreditation (A Grade)

*Approved by AICTE *Permanently affiliated to JNTUH *NBA Accreditation
Kandlakoya (V), Medchal Road, Hyderabad -501401.

Academic Year: 2018-19

WEB TECHNOLOGY CLUB

MINUTES OF MEETING

Date: 21-07-2018

Time: 3:00-4:00 PM

Venue: DBMS LAB-319 (Block-II)

Chaired By: Dr V.A Narayana, Principal, CMR College of Engineering & Technology

The chairman welcomed all the committee members.

Item 1: SOP are finalized during the meeting and communicated for the same will be issued to the concerned
STANDARD OPERATING PROCEDURE OF THE WEB DEVELOPMENT CLUB

The objective of the club is to create and spread awareness about web pages development and its uses to real world.

The purpose of this procedure is to help students and faculty/staff to understand and to adhere to the roles and responsibilities upon joining the "WEB TECHNOLOGY CLUB"

Faculty members have to constantly motivate the student members of the club and should actively participate in activities conducted by the club.

Convener is supposed to release the correspondence related to the activities to be conducted for a particular academic year duly approved by the IQAC coordinator before end of previous academic year. At least 2 activities per semester or 5 activities for an academic year have to be compiled.

Chairman of WEB TECHNOLOGY club must release an office order in the month of May regarding the members of the committee for the next academic year.

STANDARD OPERATING PROCEDURE OF THE WEB DEVELOPMENT CLUB

The objective of the club is to create and spread awareness about web pages development and its uses to real world.

The purpose of this procedure is to help students and faculty/staff to understand and to adhere to the roles and responsibilities upon joining the "WEB TECHNOLOGY CLUB".

Faculty members have to constantly motivate the student members of the club and should actively participate in activities conducted by the club.

Convener is supposed to release the correspondence related to the activities to be conducted for a particular academic year duly approved by the IQAC coordinator before end of previous academic year. At least 2 activities per semester or 5 activities for an academic year have to be compiled.

Chairman of WEB TECHNOLOGY CLUB must release an office order in the month of May regarding the members of the committee for the next academic year.



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

An Autonomous Institution with NAAC Accreditation (A Grade)

*Approved by AICTE *Permanently affiliated to JNTUH *NBA Accreditation
Kandlakoya (V), Medchal Road, Hyderabad -501401.

Objectives:

- To develop a platform where the technical innovativeness of students in web technology could be nurtured and given a practical shape
- Provide a platform where the students can put their innovative efforts and clear their doubts to transform them into reality
- To organize workshops and competitions on Web Development in order to attract the interest of student community towards technical aspects of their education
- Represent CMRCET by participating at national level tech-fest and other technical events

Rules & Responsibilities:

Role:

The role of the Web Technology Convener is to monitoring club events properly according to schedule.

The Web Technology Club Convener gives ideas to students to innovate think to design new style webpages in website. In addition, the Web Technology club Convener advises and leads the organisation with reference to best practice, as well as emerging opportunities by learning above Technologies.

Responsibilities:

Web Development Convener has some specific responsibilities.

These include: To plan for and manage the staff, resources and other.

To supervise the activity of the Web Development Faculties Team.

To evaluate the performance of the Web Development Club Students.

List of Web Technology Club events to be Conduct as fallows:

S.No	Program	Date
1	Introduction to HTML ,Basic HTML tags	28/07/2018
2	HTML tags with CSS	18/08/2018
3	PHP,JSON	22/12/2019
4	Servlets/Database Connectivity	19/1/2019
5	JavaScript	23/02/2019
6	Running Web application using Above Technologies	16/03/2019



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

An Autonomous Institution with NAAC Accreditation (A Grade)

*Approved by AICTE *Permanently affiliated to JNTUH *NBA Accreditation

Kandlakoya (V), Medchal Road, Hyderabad -501401.

List of Members Present in the Meeting:

SNO	NAME	Designation	Position	Signature
1	Dr.V.A Narayana	Principal	Chairman	
2	B.Pavan	Assistant Professor	Convener	
3	V.Narasimha	Assistant Professor	Member	
4	N.Suvarna	Assistant Professor	Member	
5	B Sreenivas	Assistant Professor	Member	
6	A. Praveen Kumar	Assistant Professor	Member	
7	G.Yerriswamy	Assistant Professor	Member	
8	C Vishal	Student from CSE	Coordinator	
9	B Sohil Goud	Student from CSE	Coordinator	
10	Mohd Luqmanuddin	Student from CSE	Coordinator	
11	A Maneesh Sai waroop	Student from CSE	Coordinator	

Convener

Principal



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

An Autonomous Institution with NAAC Accreditation (A Grade)
*Approved by AICTE *Permanently affiliated to JNTUH *NBA Accreditation
Kandlakoya (V), Medchal Road, Hyderabad -501401.

Date: 25.07.2018

To
The Coordinator,
IQAC,
CMRCET, Medchal,
Kandlakoya

Subject : Requesting approval to conduct the program of the **WEB TECHNOLOGY CLUB** for the A.Y 2018-19.

I, Mr.B.Pavan, Convener of the **WEB TECHNOLOGY CLUB** and Assistant professor of CSE department earnestly requesting your permission to conduct the following events.

Following is the schedule of events to be conducted under **WEB TECHNOLOGY CLUB** for the Academic Year 2018-19

S.No	Program	Date
1	Introduction to HTML ,Basic HTML tags	28/07/2018
2	HTML tags with CSS	18/08/2018
3	PHP,JSON	22/12/2019
4	Servlets/Database Connectivity	19/1/2019
5	JavaScript	23/02/2019
6	Running Web application using Above Technologies	16/03/2019

I request you to grant me permission and do the needful

Thanking you,


Convener